



**APPLICATION FOR UNIVERSITY QUARTERS –**  
**For Academic & Administrative Officers**

(Incomplete applications will be rejected)

**FOR OFFICE USE ONLY**

DATE OF APPOINTMENT    SERVICE    CIVIL STATUS    CHILDREN    SPOUSE    DISTANCE    TOTAL

.....

Provident Fund No. : .....

Deputy Registrar/General Services Division,  
University of Peradeniya.

Reference your Circular No: .....dated .....  
Regarding allocation of University Quarters/Houses.

I wish to submit my application for a University quarters.

1. Name (Prof./Dr./Mr./ Mrs. / Miss) .....

2. Address (Permanent/ Temporary) .....

3. Date of Birth .....

4. National ID Number : .....

5. Present Designation : .....

6. Faculty / Department : .....

7. Telephone No.(Official) : ..... Telephone No.(Personal).....

8. E-Mail Address : .....

9. Date of Temporary appointment : .....

10. Date of Permanent appointment: .....

11. If there is a continuous casual /temporary service with the permanent appointment,  
date of such appointment : .....

12. If promoted from lower category to staff / middle category:.....  
Designation: .....

13. If transferred to this University from another University / Higher Educational Institute, service particulars regarding the previous University / Higher Educational Institute.

<u>Name of University / Higher Educational Institute</u>	<u>Post held</u>	<u>Service Particulars</u>	
		<u>From</u>	<u>To</u>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

14. Civil Status : .....  
(Whether Single / Married / Divorced / Widow / Widower)

15. Number of Children : .....

16. Number of persons whom will live in the house : .....

17. If spouse is a permanent employee of this University:

- a. Name:.....
- b. Designation:.....
- c. Faculty / Department : .....
- d. Date of appointment:.....

18. If the spouse was holding a permanent post in another University and was transferred to this University:

- a. Name of the University /Higher Educational Institute:.....  
.....
- b. Date of permanent appointment to that University :.....
- c. Post held : .....
- d. Date of Transfer:.....

19. If presently occupying in a University quarters, please state the number, period and type of such University Quarters :

- 01 ..... Date : .....
- 02 ..... Date : .....

20. My order of preference for University quarters is as follows:

- a. First preference .....
- b. Second preference .....
- c. Third preference .....
- d. Others (respectively).....  
.....

21. The appended declaration has been completed and signed by me.

Date:.....  
Signature of Applicant

Deputy Registrar/ General Services Division,  
University of Peradeniya.

I, .....  
of (private address) .....  
hereby truly declare that neither I, my spouse not a dependent child of mine own a house within a radius of five (5) miles or eight (8) k.m. from the Senate Building, University of Peradeniya.

.....  
Signature of Declarant

Full name of declarant : .....

Designation : .....

Faculty / Department:.....

Date:.....