

**Instructions for the required online registration photo
(Non-studio photographs)**

1. Background color should be white. (Use white wall or white cloth)
2. Dress code : The color of your clothes must be in contrast with the background.
3. Glasses : Acceptable only if they do not obscure the eyes & there is no glare in the photo
4. Headwear : Not allowed. Exceptions are made for religious purposes.
5. Head position : Straight
6. Focus the phone's camera to the face by holding the phone vertically.
7. Do not use filters.
8. Face should be light up clearly.
9. Your face has to be visible from top to bottom. Not have anything covering your face.
10. Eyes & ears must be clearly visible.
11. Should submit recently taken photo.
12. Blurred images will be rejected.
13. Crop the taken image to the ratio 4:3

4:3 Ratio

